

# Companies Office Kingdom of Tonga

## Form 23 | Notice of change in persons authorised to accept service for overseas company

Section 348(1) Companies Act 1995

### Notes

For sections 1 and 2 below complete only the sections that apply.  
In all cases complete section 3 **Particulars of persons authorised to accept service.**

The information on this form must be either typewritten or printed legibly.

If there is insufficient space on the form to supply the information required, attach a separate sheet containing the information set out in the prescribed format.

<b>For office use only</b>
Document number <input type="text"/>
<i>Place barcode here</i>

### Company name

### Company number in Tonga

Set out below are the particulars of changes in the persons authorised to accept service in Tonga of documents on behalf of the company since –

- The date on which the company was registered under Part XVIII of the Companies Act 1995, or
- The date of the last notice under section 348(1)(c) of the Companies Act 1995, whichever is the latter.

### 1. Person ceasing to have authority to accept service

The following person resident (or entity incorporated) in Tonga is no longer authorised to accept service in Tonga of documents on behalf of the company from the date their authorisation ceased.

Full name if an individual: *
Name and registration number if an incorporated entity:
Address:
Island group:

Please provide the information in BLOCK letters

Date authorisation ceased:

### 2. Appointment of person having authority to accept service

The following person resident (or entity incorporated) in Tonga is authorised to accept service in Tonga of documents on behalf of the company from the date of their appointment.

Full name if an individual: *
Name and registration number if an incorporated entity:
Address: <i>This must be an address in Tonga</i>
Island group:

Please provide the information in BLOCK letters

Date of appointment:

**3. Particulars of persons authorised to accept service**

Set out below are the names and addresses of the person(s) resident (or entities incorporated) in Tonga who are authorised to accept service in Tonga of documents on behalf of the company at the date on which this notice is given.

*Note | If there are more than three authorised persons please attach a separate sheet containing the information set out in the prescribed format.*

Full legal name if an individual:
Name and registration number if an incorporated entity in Tonga:
Address:
Island group:

Full legal name if an individual:
Name and registration number if an incorporated entity in Tonga:
Address:
Island group:

Full legal name if an individual:
Name and registration number if an incorporated entity in Tonga:
Address:
Island group:

**4. Signed by director or authorised person**

Name:  Signature: .....

*(Please give first name(s) followed by surname in BLOCK letters)*

Designation:  Director or  Authorised person Date:

**5. Lodged by**

Name:	<b>Other contact details:</b>
Address:	
	Telephone: <input style="width: 400px; height: 25px;" type="text"/>
	Email: <input style="width: 400px; height: 25px;" type="text"/>

**6. Checklist**

The following must accompany this notice –

- The prescribed fee of TOP\$160 plus 15% consumption tax must accompany this form. Please make cheques payable to 'Ministry of Trade & Economic Development'.

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Please deliver documents to: Ministry of Trade & Economic Development, Box 110 Salote Road, Nuku'alofa